



OTS Technical Advisory Committee Meeting

March 21st 2012

For Audio Dial 416-343-2285 or 1-877-969-8433

PIN# 4467765

Agenda

- 1) Diversion Rates
- 2) Tire Collection Update
- 3) Tire Transportation and Delivery Update
 - a) January/February Surplus Review
 - b) Special Tire Collection (STC) Review/Update
- 4) Tire Processing & Manufacturing Update
 - a) OTR Capacity
- 5) Claims Updates
- 6) Stockpile Update
- 7) Program Communications
- 8) Participant Standards; Implementation and Final Standards
- 9) New Business
 - a) Processor & Collectors; Dual Roles?
 - b) HIT Form Usage Clarification and Changes
 - c) Periodic Hauler Yard Counts
 - d) Moving to Single Claim Submissions
- 10) Next Meeting Date: May 2nd 2012, 9:00am – 11:00am Location TBD
- 11) Adjourn Meeting

Meeting Objective

The Technical Advisory Committee meeting is intended to provide updates from OTS, and get feedback and suggestions from program Participants of a general nature about the OTS Program

Open discussion is encouraged, the meeting is not intended to be advanced warning of upcoming changes, rather to discuss proposed changes.

NOTE: The Technical Advisory Committee meetings are open to all registered operational participants: Collectors, Haulers, Processors, RPMs.

Session is being recorded in order to accurately capture comments for preparation of notes.

1) Diversion Update

- Diversion rates shown based on data available to OTS in early December 2011 (reflective of YTD results ending in Q3 2011)
- Collection figures continue to be slightly lower than 2010
- Next data pull end of March 2011 in preparation for annual report
- No update over previous TC meeting update

Tire Category	Diversion Rate
PLT	89%
MT	93%
OTR	115%

2) Tire Collection Update

- Tires being collected from locations by Haulers as applicable
- No issues to report
- Reminders are being sent out to all Collectors that if the business location moves AND/OR is purchased by a new owner (legal name change) that OTS must be informed ASAP and a new Collector application must be completed (all Collector requirements must be met prior to being approved)
- Inactive Haulers (i.e. Not on the Collector listing on the OTS website) are not to receive free pickup etc.

3) Tire Transportation & Delivery

- a) Ad Hocs & Redirects: requests for OTRs redirects/ad hocs remain high, very few On Road requests (only for cut MTs; OTS currently looking into ways to deter cutting of tires from rims)

Ad Hoc and Redirects:

Ad Hocs authorized in December = 63

Ad Hocs authorized in January = 50

Ad Hocs authorized in February = 28

Redirects authorized in December= 12

Redirects authorized in January = 10

Redirects authorized in February = 2

3) Tire Transportation & Delivery

b) STC Review/Updates:

Number of STCs approved in January: 0

Number of STCs approved in February: 0

Note: STC requests remain low through into March as well.

4) Tire Processing & Manufacturing Update

- PLT capacity increased over the past few months with numerous Processors adding capacity
- MT capacity increased over the past few months as well
- Manufacturers: actively participating in promotional activities with OTS

5) Claims Update

- Collector Claims:
- Collector claims filing in accordance with typical trends
- Hauler Claims:
- Claims coming in consistently majority of claims coming in within 30 days of the close of the reporting period
- Issues with “negative inventory” continue; typically a result of data entry errors, tire misclassifications (misclassifications can lead to delays in claim processing as it is sometimes difficult to identify the error) or missing paperwork
- OTS team working on adjustments to opening inventory to reflect new OTR weights, may lead to requests for sort yard counts and adjustments to reflect negative tire counts

Reminder: Hauler, Processor and RPM January claims due in to OTS by March 31st 2011

5) Claims Update

Processor Claims:

- Processors claims continue to be filed as normal

RPM Claims:

- Continue to file as usual

6) Stockpile Update

- OTS is working with stockpile sites to come up with removal options
- Participants with questions regarding stockpiles can direct them to info@ontariots.ca
- As noted in previous TC meeting the 2012 proposed budget does not contain funds that are allocated for Stockpile clean-ups
 - OTS will continue to assess STC requests on a case-by-case for non-"stockpile" sites

7) Program Communications

Refresher Training Sessions:

- Currently no refresher training sessions are planned
- Materials revised to reflect 2012 changes

Other Communication Updates:

- OTS will be present at the Home Show (March 16-25th, Direct Energy Centre)
- Discovery Channel episode aired on March 19th 2 7pm which led viewers on the journey from tire drop off at a collection location, through processing and ultimately to a tire's transformation into everyday products that can be found in the home, garden or car.

8) Participant Standards

Participant Standards: Implementation and Final Standards

- Standards will now be referred to as “Participant Standards” and further refined by type (Hauler Standards etc.)
- Board approved the Hauler, Processor and RPM Standards (Collector Standards will be included as guidance as part of the guidebooks only)
- Standards to be posted on OTS website
- Introductory webinars to run over the next month
- Implementation for standards will be May 1st 2012 (all participants are encouraged to proactively send OTS applicable documents earlier than May 1st)

9) New Business

- a) Processors & Collectors; Dual Role Participants
 - OTS has discovered that there is an opportunity for Processors to registered as Collectors, claim CA have a Hauler pick up the tires, only to deliver them to the Processor site (CA and TI is being paid on these tires)
 - OTS is proposing that tires Collected by Processors that are able to be processed at their Processor location be documented on UCR forms and documented on a PTR form to subsequently allow those tires into the Processor inventory
 - Processors with Collector accounts operating sub-collector accounts will be permitted to claim CA and TI as applicable in accordance with the sub-collector program
- Questions/Comments?

9) New Business

b) HIT Form Usage Clarification & Changes

Original Intent of Hauler Inventory Transfers

- To allow Haulers to transfer tires to another Hauler when there was a temporary shortage of processing capacity in Ontario (i.e. to transfer the tires to another Hauler who was platted to move across borders as applicable)
- Over the years OTS has discovered that the HIT forms have not always been used for their intended purpose
- OTS has introduced policy changes meant to curb some of these uses (i.e. 75% delivery threshold to a registered Processor and/or Reuse destination etc.)

9) New Business

b) HIT Form Usage Clarification & Changes

- OTS proposes the elimination of HIT form usage for PLT and MT (all On Road tires)
- In the event that a temporary Processing shortage occurs, OTS will review HIT requests on an adhoc basis. This may allow temporary transfers of tires to bridge the processing shortage gap
- OTS is not proposing to eliminate the use of HITs for OTR tires at this time as there is still a shortage in processing capacity for those types of tires.
- Proposed implementation timeline (based on initial Hauler feedback) May 1st 2012 as opposed to April 1st)
- Questions/Comments?

9) New Business

- c) Periodic Hauler Yard Counts
 - As noted in previous meetings, OTS has noticed that numerous Haulers experience issues with negative tire counts as well as misclassification of tires
 - In order to correct these issues on a more timely basis OTS is proposing that periodic yard counts be submitted to OTS (at least twice per year from each Hauler)
 - Ideas on which months may be most appropriate (4 months would be ideal to ensure that OTS is able to efficiently handle the additional work load by having half the Haulers submit in the first month with the other half in the second)
- Questions/Comments?

9) New Business

- d) Moving to Single Claim Submissions
 - Previously, Haulers and Processors often submitted multiple claim submissions for a given period (i.e. Sept 2010 1st submission, followed by a 2nd submission) due to the line maximum in excel or other reasons
 - With the implementation of the new online system for Haulers and Processors most participants have begun to submit a single submission which makes processing claims more efficient
 - OTS is proposing that all operational participant be permitted to file only one submission per claim period (exceptions would be if OTS specifically requests the participant to open a 2nd submission)
 - Questions/Comments?

10) Next Meeting

- Wednesday May 2ndth 2012, 9:00am-11:00am
 - Location: TBD

Any suggested topics for the TC Meetings are to be sent via email to communications@ontariots.ca prior to the meeting; all topics will be considered but may not be accommodated depending on the existing agenda.

11) Adjourn Meeting
